



**CITY OF SCOTTSDALE
HOME OCCUPATION EXEMPTION**

Tax & License Registration

7447 E. Indian School Rd., Ste 110
Scottsdale, AZ 85251

or

9379 E. San Salvador Dr., Ste 100
Scottsdale, AZ 85258

Mailing address:

P.O. Box 1586
Scottsdale, AZ 85252-1586

Phone: (480) 312-2400 Fax: (480) 312-4806

FOR OFFICE USE ONLY

Home Occupation Number: _____

Business, Occupational and Professional
Number: _____

Copy to Customer Date: _____

Business Name: _____

Business Location: _____

Mailing Address (complete): _____

Applicant Name: _____

Business Phone: (____) _____ Home Phone: (____) _____

Describe Nature of Business: _____

I have read the information on the back of this page and affirm that the business I conduct out of my home is exempt as a home occupation. Also, I recognize that it is my responsibility to report any changes in my exempt status to the City of Scottsdale within 15 days of such change.

Date

Signature

Title

****See Reverse side for Requirements**

The following is a brief summary of the regulations for a home occupation exemption. It is intended for convenience only and does not replace the ordinance itself.

REQUIREMENTS

1. The home occupation must be secondary use of the dwelling unit and not alter the exterior of the building and not affect the residential character of the neighborhood.
2. No one outside the family residing in the dwelling unit may be employed in the home occupation.
3. No exterior display, no exterior storage, no sign and no other exterior indication of the home occupation is allowed.
4. No part of the carport or garage or accessory building may be used for the home occupation.
5. There shall be no commodity sold or exchanged upon the premises.
6. No mechanical equipment is allowed except that normally used for domestic, hobby, standard office or household purposes.
7. The home occupation shall not generate any inordinate pedestrian or vehicular traffic.

All other codes and ordinances of the City of Scottsdale must be adhered to.